

Luwanna K. Clark, President/CEO  
[bd@acqpros.com](mailto:bd@acqpros.com)  
(703) 665-0777

## SBA Business Opportunity Specialist Zorana Richardson

Virginia (Richmond) District Office  
U.S. Small Business Administration

[zorana.richardson@sba.gov](mailto:zorana.richardson@sba.gov)

Office: (804) 215-8848

Cell: (202) 805-2464

## Contract Vehicles

GSA PSS Schedule - GS47QRAA18D00FJ

GSA 8A STARS III - Contract#:47QTCB22D0002

## NAICS Codes

518210	541611*	561320
541219	561210	561410
541512	541618	561990
541513	541990	611430
541519	561110	*Main NAICS Code

## UEI Number

QPX7HPXJX733

## CAGE Code

758C9

## Clients Supported In:

- Colorado
- Delaware
- Georgia
- Illinois
- Maryland
- Washington, DC
- Virginia
- Pennsylvania
- San Diego, CA
- San Francisco, CA



A PRI Company  
ISO/IEC 200001:2018  
ISO/IEC 27001:2022



Acquisition Professionals (AP) LLC is an award winning minority owned, Economically Disadvantaged Woman-Owned Small Business (EDWOSB), certified 8(A), International Organization for Standardization (ISO) 9001:2015, ISO/IEC 20000-1:2018 and ISO/IEC 27001:2022 certified company. AP provides the right technical solution via accountability, proficiency and integrity on administrative, acquisition and grants, program and financial management and IT support service contracts to federal clients.

## PROVIDING AN INTEGRATED APPROACH IN THE FOLLOWING CORE AREAS:

### ACQUISITION MANAGEMENT

- Professional Compensation Plan Analysis
- Cradle-to-grave Life-cycle Management
- Acquisition Planning & Milestones
- Market Research & Strategy
- Independent Government Estimates
- Source Selection & Evaluation
- Performance Work Statement & QASP
- Debriefings & Protests
- Contract Administration
- Contract Closeout
- Lessons Learned

### PROGRAM MANAGEMENT

- Best Project Management Practices
- Stage Gate Approach
- Project & Program Kick-Off
- Risk Management
- Scope Management
- Schedule Development
- Monitoring & Control
- Project Closeout
- Portfolio Governance

### ADMINISTRATIVE SUPPORT

- Schedule Management
- Office Management
- Inventory Control
- Logistical Support
- Travel Coordination & Scheduling
- Clerical Support
- Human Resources

### FINANCIAL MANAGEMENT

- Accounting
- Budget Execution
- Budget Formulation
- Financial Control & Reporting
- Records & Documentation

## INFORMATION TECHNOLOGY SERVICES

- Enterprise Architecture
- Cyber Security
- IT Governance
- Systems/ Network Administration
- Operations & Maintenance
- IT Asset Management
- Business Process Re-engineering
- Systems Life Cycle Planning
- IT Acquisition Reviews
- Systems Implementation
- Engineering Support
- Web Design and Development
- Network Planning, Design & Integration
- Information Assurance
- Artificial Intelligence

## Awards and Recognition



Featured in the **Inc. 5000** list of the fastest-growing private companies in America (2021-2024) after accomplishing **281% of growth in 3 years.**

Received the **BOW Knows Growth Honorary Award** (2023) -after successfully growing company sales over 20% in a year.

## Testimonials

*"Great instructor! Very knowledgeable and personable. Very well presented, kept interesting and relevant."* - NGA

*The team reported back on the excellent communication and quick actions taken by your team to ensure all contract awards were successfully executed. We appreciate all of you!* - Dept. of Labor

*"(He) proactively reached out to make sure the individual understood the process and helped him streamline it-in the customer's words he truly went above and beyond."* - FBI

# PAST PERFORMANCE

<b>Executive Office of the President (EOP)</b>	<b>Description:</b> Procurement Liaison Support Services
<b>Contract Type:</b> Labor Hour	<b>Contract #:</b> 11316023C00030AS
<b>Navy Supply Systems Command (NAVSUP)</b>	<b>Description:</b> Travel Administration and Management Support Services
<b>Contract Type:</b> FFP	<b>Contract #</b> N0024424F0479
<b>OASIS+</b>	<b>Description:</b> Management and Advisory Domain
<b>Contract Type:</b> Labor Hour	<b>Contract #:</b> 47QRCA24DW291
<b>Office of Personnel Management (OPM)</b>	<b>Description:</b> Contract Technical Writers
<b>Contract Type:</b> FFP	<b>Contract #:</b> 24322623C0016
<b>Export-Import Bank of the United States (EXIM)</b>	<b>Description:</b> Business Administrative Services
<b>Contract Type:</b> Labor Hour	<b>Contract #:</b> 83310124QH01Z
<b>Food and Drug Administration (OAGS)</b>	<b>Description:</b> Acquisition Support
<b>Contract Type:</b> Labor Hour	<b>Contract #:</b> 75F401-21-C-00139
<b>U.S. Department of Agriculture (PMO)</b>	<b>Description:</b> Contract Support
<b>Contract Type:</b> FFP	<b>Contract #:</b> 12RADZ-21-F-0202
	<b>Description:</b> Appraisal Assistant Support
	<b>Contract #:</b> 12RADZ-21-F-0202
<b>GA Army National Guard</b>	<b>Description:</b> HR Support Services
<b>Contract Type:</b> FFP	<b>Contract #:</b> W912JM-21-C-0013
<b>Contract Type:</b> FFP	<b>Description:</b> Administrative Support for Recruiting and Retention
<b>Won Recompete (Old Contract #:</b> W912JM22C0007)	<b>Contract #:</b> W912JM21C0005
<b>Centers for Disease Control &amp; Prevention</b>	<b>Description:</b> Program Management Support Services
<b>Contract Type:</b> FFP	<b>Contract #:</b> 75D30122C13514
<b>Department of Labor</b>	<b>Description:</b> Acquisition & Administrative Management Support Services
<b>Contract Type:</b> BPA Time & Materials/FFP	<b>Contract #:</b> 1605DC-20-A-0011
<b>Bureau of Fiscal Service</b>	<b>Description:</b> Office Manager
<b>Contract Type:</b> FFP	<b>Contract #:</b> 20341820F00003
	<b>Description:</b> Environmental Scientist Technical Support
	<b>Contract #:</b> 20341821C00001
<b>Federal Mediation Conciliation Services</b>	<b>Description:</b> Acquisition Support Services
<b>Contract Type:</b> FFP Labor Hour	<b>Contract #:</b> 93310019F0002
<b>Equal Employment Opportunity Commission</b>	<b>Description:</b> Acquisition Closeout Support
<b>Contract Type:</b> FFP Labor Hour	<b>Contract #:</b> 45310019F0159
<b>United States Patent &amp; Trademark Office</b>	<b>Description:</b> Acquisition Support Services FFP
<b>Contract Type:</b> FFP	<b>Contract #:</b> 1333BJ20F00002011
<b>National Institute of Health</b>	<b>Description:</b> Acquisition and Program Support Services
<b>Contract Type:</b> Labor Hour	<b>Contract #:</b> 775N92021P00192 / 75N92022P00094